

VILLAGE AT HIGHLANDS OWNERS ASSOCIATION (VAHOA)
APPLICATION FOR ARCHITECTURAL OR LANDSCAPING CHANGES(S) OR ADDITION (S)

NAME(S): _____ DATE: _____

ADDRESS: _____

CONTACT PHONE: _____ E-MAIL ADDRESS: _____

DESCRIPTION OF PROPOSED CHANGE/ADDITION:

ESTIMATED STARTING DATE: _____

ESTIMATED COMPLETION DATE: _____

☐ **DESIGN ATTACHED:** (A plan or sketch of the proposed change is required.)

As a Village homeowner, I understand that I am responsible for the repair and maintenance of the proposed improvements to my property. Permission is granted for members of the ARB to enter my property if necessary to review the proposed change(s) or addition(s).

OWNER'S SIGNATURE: _____

CHANGES OR ADDITIONS TO YOUR PROPERTY CAN AFFECT YOUR NEIGHBORS. Therefore, the ARB requires that you inform adjacent neighbors of your proposed change/addition. Please list your adjacent homeowners (on both sides and front and back) and have them initial this application to verify that they agree with the change(s) proposed in this application.

	<u>Property owner</u>	<u>Address</u>	<u>Approve (Yes/No)</u>	<u>Initials</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

THIS SECTION TO BE COMPLETED BY THE ARB

☐ **APPLICATION APPROVED** ☐ **APPLICATION DENIED** ☐ **MORE INFORMATION REQUESTED**

COMMENTS:

ARB Chair: _____ ARB Member: _____ ARB Member: _____ Date: _____

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