

**VILLAGE AT HIGHLANDS OWNERS ASSOCIATION (VAHOA)  
APPLICATION FOR ARCHITECTURAL OR LANDSCAPING CHANGES(S) OR ADDITION (S)**

**NAME(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CONTACT PHONE:** \_\_\_\_\_ **E-MAIL ADDRESS:** \_\_\_\_\_

**DESCRIPTION OF PROPOSED CHANGE/ADDITION:** Please include the details  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**ESTIMATED STARTING DATE:** \_\_\_\_\_ **ESTIMATED COMPLETION DATE:** \_\_\_\_\_

**DESIGN ATTACHED:** (A plan or sketch of the proposed change is required.)

As a Village homeowner, I understand that I am responsible for the repair and maintenance of the proposed improvements to my property. Permission is granted for members of the ARB to enter my property, only if necessary, to review the proposed change(s) or addition(s).

**OWNER'S SIGNATURE:** \_\_\_\_\_

CHANGES OR ADDITIONS TO YOUR PROPERTY CAN AFFECT YOUR NEIGHBORS. Therefore, the ARB requires that you **inform** adjacent neighbors of your proposed change/addition. Please list your adjacent homeowners (on both sides and front and back) and have them initial this application to verify they acknowledge your proposed change(s) in this application.

	<u>Property owner</u>	<u>Address</u>	<u>Acknowledged</u> (X)	<u>Initials</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

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**THIS SECTION TO BE COMPLETED BY THE ARB**

**APPLICATION APPROVED**       **APPLICATION DENIED**       **MORE INFORMATION REQUESTED**

**COMMENTS:**  
 \_\_\_\_\_  
 \_\_\_\_\_

**ARB Chair:** \_\_\_\_\_ **ARB Member:** \_\_\_\_\_ **ARB Member:** \_\_\_\_\_ **Date:** \_\_\_\_\_